



## UNITED STATES PATENT and TRADEMARK OFFICE

UNDERSECRETARY OF COMMERCE FOR INTELLECTUAL PROPERTY AND  
DIRECTOR OF THE UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
[www.uspto.gov](http://www.uspto.gov)

MEMORANDUM FOR All Employees

FROM: Q. Todd Dickinson  
Under Secretary of Commerce for Intellectual Property and  
Director of the United States Patent and Trademark Office

As you know, the USPTO became a performance-based organization in April of this year. I unveiled several new initiatives at that time, which were focused on making the USPTO a better place to work. Based on your input we plan to continue to look for ways to use our new flexibility to introduce additional employee benefits. As many of you have read in the papers, President Clinton has authorized an increase to the transit subsidy program. I am happy to announce that we plan to take full advantage of this increase. Effective October 1, all qualified USPTO employees who use mass transit to commute to and/or from work are eligible to receive a monthly subsidy in the amount of \$65.

This subsidy is an important tool for encouraging use of mass transit alternatives which allow us all to support such Federal initiatives as the Federal Employees Clean Air Incentives Act and the Transportation Equity Act for the 21<sup>st</sup> Century. The result of this initiative will be reduction of traffic congestion and air pollution.

Employees currently participating in the program will automatically receive the increased benefit. All other interested employees should submit applications to the Office of Finance, Crystal Park 1, Suite 802. Applications must be received in the Office of Finance no later than the close of business on Friday, September 15, 2000, to be eligible for the benefit for October 2000.

Applications for the USPTO Public Transportation Subsidy Program (PTS), as well as the Memorandums of Understanding governing the program are available on the USPTO Intranet website at <http://ptoweb/ptointranet/ohr/index.htm>. Applications are also available through our e-mail system (see the Human Resource/Transit Subsidy Public Folder), as well as in the Office of Finance, Crystal Park 1, Suite 802.

For additional information, please contact the Office of Finance at (703) 305-8083.